

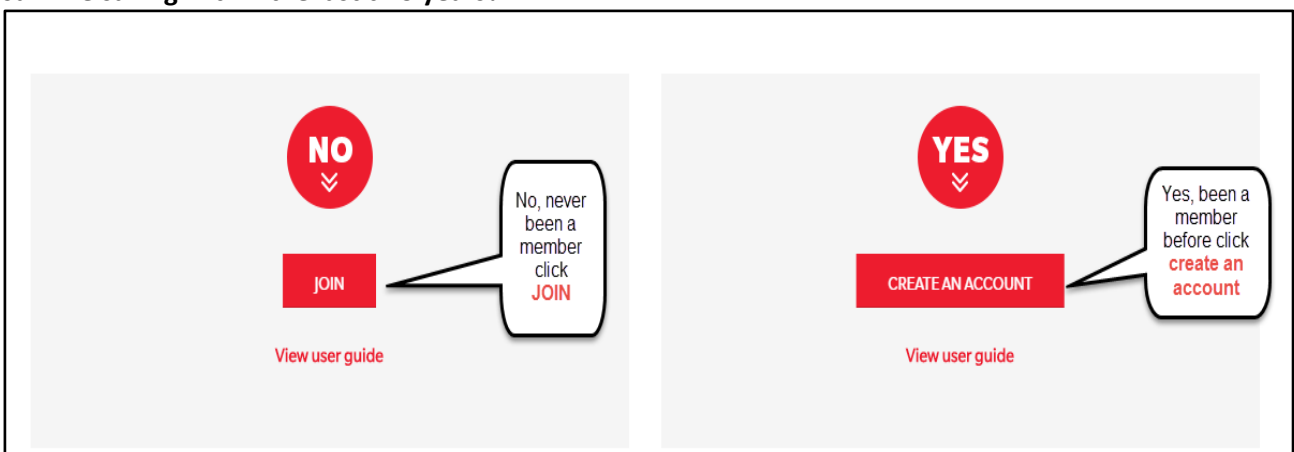


How to Join as a new member or Rejoin a Surf Club (after an absence)

Welcome to Surf Life Saving - it's great that you'd like to get involved in the movement and to make a difference to beach-goers lives. Getting involved means joining a surf lifesaving club, and to enable you to do this, we have created electronic systems to ease you through the process.

Go to our website <https://sls.com.au/join> and answer one simple question:

Have you or the person you're signing up on behalf of (eg: your child) been a member of a surf club or surf life saving within the last two years?



You will be directed to the appropriate next step by clicking on an answer.

What should you do next?

Joining for the first time

Tell us what sort of organisation you'd like to join: a surf club, a training academy (for Commercial Training) or other (other includes a Lifeguard Service, Support Operations or Non-SLS affiliated Club).

Simply choose the type of organisation by clicking on the appropriate button.

The screenshot shows the 'JOIN' page with the Surf Life Saving logo. The main heading is 'JOIN'. Below it is the question 'WHO ARE YOU AND WHICH CLUB WOULD YOU LIKE TO JOIN?' followed by three radio button options: 'Surf Life Saving Club.', 'Academy for Commercial Training', and 'Other'.

Once you have chosen the organisation type, you can now nominate the club or academy that you wish to join.

The system has full information on all clubs and organisations so you simply select the appropriate state and then type in the name of the club you wish to join. If there are a number of organisations with similar sounding names, you can pick the correct one from the list by clicking on the list underneath the text box.

The screenshot shows a web form titled 'JOIN'. At the top left, there is a red 'JOIN' header. Below it, the question 'WHO ARE YOU AND WHICH CLUB WOULD YOU LIKE TO JOIN?' is displayed. There are three radio button options: 'Surf Life Saving Club.' (selected), 'Academy for Commercial Training', and 'Other'. Below these is a text box containing 'Surf Life Saving NSW' and a dropdown menu showing 'South Maroubra'. A callout bubble points to the dropdown menu with the text 'Select State and Entity you wish to join'. To the right of the dropdown is a text box with 'Please start typing the name of the club'. Further right are several input fields: 'Yvette', 'Rutherford', '01/01/1890', 'Female', and 'Enter CAPTCHA Code'. A callout bubble points to the 'Yvette' field with the text 'Enter the details of the person wishing to join'. At the bottom right, there is a 'Continue' button and a CAPTCHA code '127b8c'.

When you have chosen the club or organization, completed the mandatory basic information (*Note: complete the basic information section with the details of the person wishing to join. The mandatory fields are highlighted in a red border*). This form captures personal information (contact details and emergency contact details). There is an optional section where you can add additional details such as license information &/or clothing sizes if you so choose.

At the bottom of the application there is a 'Confirmation' section whereby you agree to the Members Declaration. To complete this section you must tick the acknowledgement boxes. (if you are applying as a parent or guardian on behalf of someone under 18 you will need to complete the parent/guardian section within the confirmation area. To view the declaration click on the 'declaration' link.

When your application form is complete, click the 'Submit the Form' button and you will see a confirmation window which includes:

1) your unique tracking ID along with a link which you can use to check on the progress of your application. You will also be sent this information by email.

2) Making a Payment link where you can pay your clubs membership fees online.

3) a link to create a **family group** and join additional family members.

4) join another person link where you will be redirected back to the application form.

The screenshot shows a confirmation page titled 'JOIN'. At the top left is the Surf Life Saving logo. Below it is a red 'JOIN' header. The main heading is 'Your application for membership has been submitted to South Maroubra'. Below this is a paragraph of text: 'The application needs to be approved before you become a member and you must fulfill all of the Terms and Conditions of the membership process required by SLSA and the Club. You can track the status of your application anytime using your tracking ID: 100005742280#433915.' A red circle with the number '1' is next to the tracking ID. Below this is a section titled 'Making Payment' with a red circle with the number '2'. It contains a link 'Click here to pay your membership fee(s) online', followed by the text 'Or contact the club using the below details to make payment.' and contact information: 'Organisation Name: South Maroubra', 'Phone: 0293140070', 'Email: info@southmaroubraslsc.com.au', 'Website: www.southmaroubraslsc.com.au', and 'Postal Address: PO Box 69, Maroubra, NSW, 2035, Australia'. Below this is a section titled 'Joining Additional people/family members' with a red circle with the number '3'. It contains the text 'Please note that as each person is a unique member you need to fill in all of the details for EACH Person and pay separately (or once for a family payment).' and a link 'Click here if you want to create a family group and join an additional family member'. At the bottom, there is a link 'Click here if you want to join another person up.' with a red circle with the number '4' next to it.

Rejoining a surf club after an absence

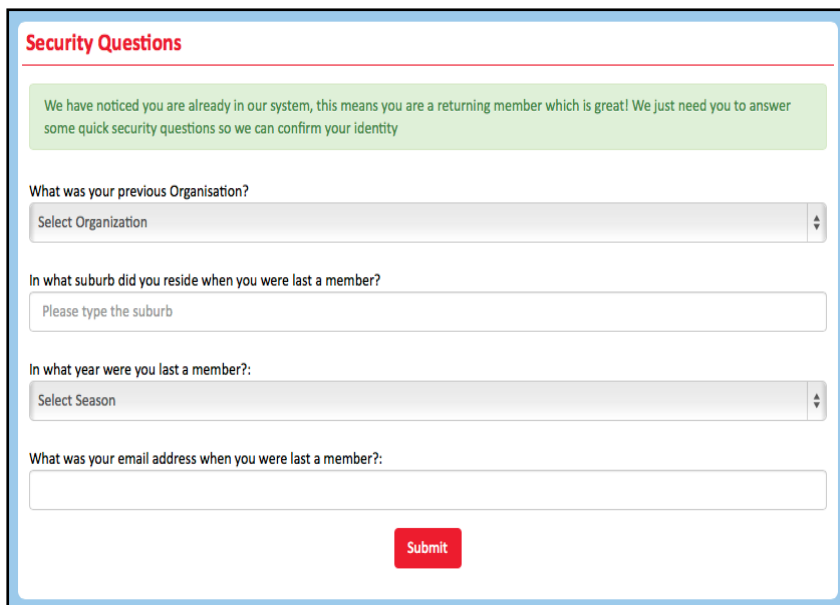
If you were previously a member of a surf club or other surf life saving organisation then it is highly likely that there is a record in the national administrative database. If you belonged more than two years ago, then it is also highly likely that many of the details we have for you, have changed. So if you were a member:

More than two years ago, please go to join.sls.com.au. click the JOIN button within the No section. Select the State and club you wish to rejoin or join and complete the basic information section.

The system will notice that you are already in the national database and you will be asked some simple security questions which will enable us to identify you correctly. You need to answer at least 2 of the 4 questions.

Once identified, please continue to complete the basic details section and confirmation section of the form.

Once complete – hit the **'Submit the Form'** button.



The screenshot shows a web form titled "Security Questions". At the top, a green message box states: "We have noticed you are already in our system, this means you are a returning member which is great! We just need you to answer some quick security questions so we can confirm your identity". Below this, there are four questions:

- What was your previous Organisation? (Dropdown menu with "Select Organization" placeholder)
- In what suburb did you reside when you were last a member? (Text input field with "Please type the suburb" placeholder)
- In what year were you last a member? (Dropdown menu with "Select Season" placeholder)
- What was your email address when you were last a member? (Text input field)

A red "Submit" button is located at the bottom right of the form.

Less than two years ago, please go to the Members Area URL: portal.sls.com.au and create a log in account. The Members Area is where you can apply to join a new club or to renew your membership with your existing club.

Next steps for you

When you have filled out and submitted an application form **and paid** the club's fee, your application will be considered by the club. Membership is not automatic. If there is a delay or you need to ask a question about your membership application please contact the club or Organisation that you applied to join, directly.